

# HUMAN SERVICES ADMINISTRATION (GRADUATE CERTIFICATE)

<https://cps.unh.edu/online/program/graduate-certificate/human-services-administration>

## Description

The Graduate Certificate in Human Services Administration is designed to prepare individuals seeking management or administrative positions at human service agencies within the communities they serve. Whether seeking professional development or interested in transitioning to a leadership role in a human services field, this certificate provides students the opportunity to develop additional knowledge and skills tailored to their interests and career goals.

## Requirements

### Certificate Requirements

Graduate credit is only granted for courses completed with a grade of B- or higher

Minimum GPA Requirement: 3.0

Code	Title	Credits
<b>Human Services Administration-Graduate Certificate</b>		
HMSV 800	Principles of Human Service Management	3
HMSV 803	Administration of Human Service Organizations	3
HMSV 805	Ethical and Legal Practices in Human Services	3
Complete three credits from the following:		3
APST 805	Grant Writing	
COM 800	Foundations of Organizational Communication	
LD 810	Change Management and Communication	
LD 827	Leading and Governing Nonprofit Organizations	
LD 831	Conflict Management & Negotiation	
LD 832	Building Diverse & Multicultural Organizations	
MGMT 815	Financial Management for Nonprofit Organizations	
PM 800	Introduction to Project Management	
<b>Total Credits</b>		<b>12</b>

## Accelerated Master's

Please review the [Accelerated Masters qualifications, requirements, and academic policy](#).

Graduate Certificate Human Services Administration.

**Undergraduate Senior year:** (Up to 6 credits)

Fall: HMSV 805 Ethical and Legal Practices in Human Services

Spring: HMSV 800 Principles of Human Service Management

*Students select the remaining courses as follows:*

**Matriculation year Summer semester:**

800-Level Elective

**Matriculation year Fall semester:**

800-Level Elective

**Matriculation year Spring semester:**

HMSV 803 Administration of Human Service Organizations (Required)

Approved to be taken on an accelerated basis in articulation with the following undergraduate programs:

- Human Services: Addiction Studies B.S.
- Human Services: Applied Psychology B.S.
- Human Services: Counseling Foundation B.S.
- Human Services: Court Advocacy B.S.
- Human Services: Education Advocacy B.S.
- Human Services: Family Studies B.S.
- Human Services: Wellness and Prevention B.S.

## Student Learning Outcomes

### Program Learning Outcomes Students will have the opportunity to:

- Develop new skills in a human services administration specialization;
- Acquire a credential and specialized knowledge in the human services field;
- Grow as a leader in the human services field.